



**MINUTES OF NEW ZEALAND BRIDGE BOARD MEETING
Held Via Microsoft Teams Platform, Wednesday 22nd January 2025,
commencing at 9.00am until 11.10am and recommencing 9am
Tuesday 28 January 2025**

PARTICIPATING: Allan Morris (Chair) Sam Coutts, Anna Kalma, Anne Barrowclough, Sue Brown, John Skipper & Kate Terry.

In Attendance:

Alister Stuck, National Secretary, Mel Auld, Marketing & Communications Manager.

Apologies – Sue Brown for 28 Jan 2025

WELCOME

Allan welcomed all to the meeting.

NOTING

The interest list was confirmed.

Declaration of any conflicts of interest.

Outstanding Task List

Updated list circulated prior to the meeting.

Correspondence Outstanding

Updated lists circulated prior to the meeting.

PREVIOUS MINUTES

Copies of the following minutes were circulated prior to the meeting.

1. Board Meeting Minutes 19 Nov 2024

Moved: that the minutes of the Board meeting held 19 Nov 2024 be confirmed.
(John/Anna) **CARRIED 001/2025**

REGIONAL COMMITTEE MINUTES

Meeting Minutes from the following regions were circulated prior to the meeting:

- CD Region Minutes 18 Oct 2024



- Tops Region Minutes 10 Nov 2024
- W Bays Region Minutes 14 Nov 2024
- Wgtn Region Minutes 15 Nov 2024
- W Bays Region Minutes 18 Nov 2024
- Canterbury Region Minutes 03 Dec 2024

Moved: that the meeting minutes from Central Districts, Top of the South, Waikato Bays, Wellington & Canterbury regions be received.

(Anne/John)

CARRIED 002/2025

REPORTS & OPERATIONAL MATTERS

Operations Report

Alister's report was circulated prior to the meeting.

Moved: that the operations report be received.

(Sam/John)

CARRIED 003/2025

Home Club Membership Report

The membership reports to 30 Nov 2024 & 31 Dec 2024 were circulated prior to the meeting. Home club members decreased by 59 as of 30 Nov 2024 with a further decrease of 107 as of 31 Dec 2024.

Moved: that the membership report to 30 Nov 2024 & 31 Dec 2024 be received.

(Anna/Sue)

CARRIED 004/2025

Congress Committee

A copy of the revised congress programme was circulated prior to the meeting. It was noted that improved entry & payments system would be ready for launch on 1 March 2025.

The meeting celebrated the news from the WBF that the NZ Teams event has been included as an event on the World Bridge Tour programme.



International Committee

Minutes of the International Committee meeting held 17 Dec 2024 along with the NPC & CDM reports for the recent world bridge events were circulated prior to the meeting.

In addition to the reports the committee submitted a proposal to hold 2 swiss pairs events on RealBridge to fundraise for the 2025 international teams.

Friday 18 April 2025 (Good Friday)

Friday 20 June 2025 (Matariki Day) were approved.

Moved: that the minutes International Committee meeting held 17 Dec 2024 and the international teams' reports be received.

(Anna/Sam)

CARRIED 005/2025

Arising:

The International Committee are to host the fundraiser events in conjunction with the NZ Bridge Foundation and also arrange to have the events added to the tournament schedule.

Teaching & Learning Committee

A report from the Teaching & Learning Committee was circulated prior to the meeting.

The meeting noted with concern that the contract to review & refresh the learner's material was not able to be fulfilled in terms of timeframes for completion and the cost involved. In addition, concerns have been raised at the meeting regarding the work produced to date being out of scope.

Moved: that the report from the Teaching & Learning Committee be received.

(Kate/Anne)

CARRIED 006/2025

Arising:

The board to write to the chair of the teaching and learning committee seeking a detailed report which is to include copies of the work produced to date, and a progress report in line with the agreed work plan which was contracted. The board does not support a significant variation of either the time frames for completion or the contact amount payable.



Marketing & Communications

Mel's Report was circulated prior to the meeting.

Moved: that the Marketing & Communications report be received.

(Sue/John)

CARRIED 007/2025

Major Events

Bridget's report was circulated prior to the meeting.

Moved: that the Major Events report be received.

(Allan/Sam)

CARRIED 008/2025

Chief Directors Report

Murray's report was circulated prior to the meeting.

Moved: that the Chief Director's report be received.

(Anna/Sue)

CARRIED 009/2025

Financial Report

Sue's financial report along with p& I and balance sheet reports as of 30 Nov 2024 & 31 Dec 2024 were circulated prior to the meeting.

Moved: that financial report along with the p & I & balance sheet reports as of 30 Nov 2024 & 31 Dec 2024 be received.

(Sue/Sam)

CARRIED 010/2025

Draft Budget – FYE 31 Dec 2025

The first cut of the budget for the year ending 31 Dec 2025 was circulated prior to the meeting. It was agreed that the budget remain on the table for further discussion and finalisation when the meeting is reconvened Tuesday 28 Jan 2025 and at the 2-day planning workshop scheduled for the end of Feb.

Moved: that the draft budget be received.

(Sue/John)

CARRIED 011/2025

Meeting adjourned 11.30am

To reconvene at 9am Tuesday 28 Jan 2025



GENERAL BUSINESS

Meeting Dates 2025

The schedule for 2025 has been updated to reflect the two-day workshop being rescheduled to 24-25 Feb 2025.

Disaffiliation – Kawerau & Maniototo

The Board noted with sadness the cessation of the above clubs at the end of Dec 2024. On a positive note, the Kawerau members have all joined Whakatane bridge club so are not lost to the game.

Membership- Waikato Bays Regional Committee

Moved: that Gillian Corbett be approved a s member of the Waikato Bays Regional Committee for the remainder of the current term.

(Sam/Anna)

CARRIED 012/2025

NZ Bridge Constitution

Following advice from the Inland Revenue dept, the Board has worked through and will now propose the following amendments to the constitution at the 2025 AGM to ensure it meets IRD criteria for Tax exemption status.

Moved:

1. that the following paragraph be removed from clause 1.4

On removal of NZ Bridge from the Register of Incorporated Societies having its surplus assets distributed under subpart 5 of Part 5 of the Act to a Member or other body that is a not-for-profit entity.

2. That Clause 10.3 which currently reads:

On the liquidation or removal from the Register of Incorporated Societies of NZ Bridge, its surplus assets — after payment of all debts, costs and liabilities — shall be vested in some other organisations or bodies with similar objects to NZ Bridge, or for some other charitable purpose.

However, in any resolution under this rule, NZ Bridge may approve a different distribution to a different not-for-profit entity from that specified above, so long as NZ Bridge complies with this Constitution and the Act in all other respects.



Be replaced with:

On winding up or dissolution of the organisation any surplus funds or assets shall not be paid or distributed to any members or individuals but shall be:

- *applied to a purpose in line with the organisation's objects, or*
- *given or transferred to another not-for-profit sporting organisation or a registered charity.*

3. that the following paragraph be added to Clause 11.

No addition to, deletion from or alteration of the organisation's rules shall be made which would allow personal financial gain to any individuals. The provisions and effect of this clause shall not be removed from this document and shall be included and implied into any document replacing this document.

(Anne/Anna)

CARRIED 013/2025

Arising:

Anne will share details of the changes with clubs in her next mailout regarding the transitioning of club constitutions to the 2022 Incorporated Societies Act.

Regional Committee- Revised Terms of Reference

The updated document, following feedback from regions was circulated prior to the meeting.

Moved: that the updated document be adopted and incorporated in the current manual and shared with regions.

(Anne/John)

CARRIED 014/2025

Policy Document – Electronic Communication

It was noted that this will form part of the club's toolkit and will be updated at the time the toolkit is released.

Introduction to Club Directing

The meeting discussed the previously circulated papers from Allan Joseph and agreed the following:

- Mel will work with Allan Joseph to design a suitable certificate to be awarded to those participants who complete the online introduction to club directing programme.
- The budget request for the continuation of the project in 2025 is confirmed



- The suggestions for improvement to be forwarded to Matthew McManus (Chair of Regulations Committee) to be considered at their next meeting.

Meeting Closed 10.25am